

Applicants working in 2-D and 3-D media should preferably supply a maximum of 16 digital images on CD-ROM as JPEGs. All images should be in RGB mode and their dimensions should not exceed 768 pixels high and 1024 pixels wide (i.e. the files should each be between 100 Kb and 1Mb in size). It is essential that the JPEGs are formatted so that they can be viewed on a Mac. Any other digital formats will not be accepted (no PowerPoint presentations, Tiffs, PSDs etc.) All CD-ROMs and cases must be clearly labelled with the applicant's name.

35mm slides will be accepted if digital files cannot be made. A maximum of 16 slides in glassless slide mounts are required. Each slide must be clearly labelled with the applicant's name, and the slide number marked on the bottom-left corner of the slide mount. Slides must be sent in an A4 plastic sleeve with ring-binder holes to the left. The slides should not be sent in a slide box. On no account should both 35mm slides and a CD-ROM be sent (applicants should choose one format only).

Applicants working in time-based media should provide a video DVD only. We are unable to view videos in other formats (no VHS tapes or Quicktime or AVI files etc. on CD-ROM please). Applicants may submit a maximum of three works. If each work is longer than 5 minutes, it is recommended that shorter 'show-reel' extracts be sent. The applicant's name should be clearly labelled on both the DVD and its case

An image list needs to be supplied that includes the title, medium, size and date of each work. Applicants should ensure that the list corresponds with the numerical order on the JPEGs, slides and DVDs.

The Royal Academy Schools guarantees that all applications are given careful consideration and that all images and films will be viewed with a projector.

Slides only will be returned to applicants by unregistered post. However, while we take every care to return the slides safely, we cannot be held responsible for their loss or damage. Please do not send original artwork.

**Please note that the school cannot proceed with applications unless the processing fee of £30 has been paid. Payment methods can be found on the website**  
**[www.royalacademy.org.uk/raschools/prospectus/application-and-interviews](http://www.royalacademy.org.uk/raschools/prospectus/application-and-interviews)**

Full Name

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Up to sixteen digital images on CD-Rom or 35mm slides or 3 works on DVD are required to submit with the Application.

	Title of work	Dimensions	Medium	Date
1				
2				
3				
4				
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16				